



SUPERVISION POLICY : Arrival time, Morning break, Lunch break & Dispersal time

The school reserves the right to amend this policy from time to time entirely at its discretion.

It is envisaged that :-

1. The children in our care are our responsibility **during school hours. 08.50 a.m. – 2.30 p.m.**
2. The Assistant Principal draws up the rota of supervision. All staff members will strictly adhere to this rota. Individual teachers have responsibility to arrange agreed change of rota if required with other teachers. In a teacher's absence, another staff teacher or a substitute teacher will be required to supervise the yard. The Board of Management deems teachers, S.N.A.s ,secretary, caretaker, student teachers and S.N.A.s on placement as responsible adults who may supervise. The school provides 2 balls per classroom for break times.

The Principal, Deputy Principal and SNAS supervise the arrival of pupils from 8.50 a.m. to 9a.m.

- Supervision duties occur at break-times: from 10.40 a.m. - 10.50 a.m. and from 12.30p.m.- 1.00 p.m.
- Procedure for supervision: Four teachers and six S.N.A.s will supervise both breaks in designated play spaces.
- The Principal, Deputy Principal and SNAS supervise the dispersal of pupils at home-time

Procedure for after morning and after lunch breaks are as follows. Staff on yard duty must wait with the classes until the class teachers collect their respective classes. Pupils line up in designated areas.

3. On wet days the principal announces on the tannoy that children remain in their classrooms. Should the weather improve or dis-improve, the supervising staff shall make a collective decision to permit/restrict access to the yard. There will be no access to the new playground without supervision.
4. On wet days the teachers and S.N.A.s on duty supervise their designated classes/areas inside.
5. When a rain bell is sounded pupils re-enter their classrooms via the class emergency-door through which they usually enter and/or exit the building.
6. All children leaving the schoolyard during breaks must get permission from the supervising adult.
- 7..Should a serious accident occur, the supervising adult arranges,(where possible) for the child to be brought to the front of the school. The child is tended to by a teacher on call. A report of a serious incident is entered in the "Accident Report Book" which is kept in the staffroom.
8. On dry days, no children shall remain in classrooms during morning or lunch breaks. If a child becomes sick or seriously injured, parents will be contacted .A teacher/S.N.A/school secretary will supervise the pupil until the child is collected by a parent/guardian.
- 9.Children of all classes consume food and drinks under supervision usually in their respective classroom.

Signed:

Michael Kelly

Catherine McGlade

Date:24/10/2024

(Chairperson of Board of Management)

(Principal)

Date: 24/10/2024